
St. Catherine of Alexandria Catholic Church

2023-2024 Faith Formation Registration Form

PLEASE PRINT CLEARLY

Parish Registration # _____ (REQUIRED)

Status: ☐ New ☐ Returning

Parent (1) _____ Parent (2) _____

Mother's Maiden Name _____ (Required)

Address: _____

City _____ Zip _____ Home Phone: _____

E-mail: _____ (Parent 1)

E-mail: _____ (Parent 2)

Parent (1) Cell Phone: _____ Parent (2) Cell Phone: _____

Emergency Contact Information:

Name (First and Last) _____ Relationship to child/children _____

Phone _____ (Emergency contact information will be used if we are unable to reach parents at above list phone numbers)

***** Those preparing for sacraments (Reconciliation/Eucharist/Confirmation)
must be registered and attending sessions by October 1, 2023. *****

Please acknowledge the following:

- I have received a calendar of formation session dates and required sacrament preparation dates at the time of this registration. _____ (Please initial)
- Attendance at ongoing formation (no more than 4 absences), sacrament prep sessions (all) and retreats (all) is required for participants preparing for sacraments. _____ (Please initial)
- Files will be shredded once child/children leave faith formation. _____ (Please initial)
- Registration will not be complete until all forms, fees and certificates have been submitted. _____ (Please initial)
- Children in Sacramental Preparation (Reconciliation, Eucharist) will have additional immediate sacrament sessions, retreats, and rehearsals that they are required to attend. At least one parent must attend each of the prep events with their child. All sessions, retreats and rehearsal must be attended in their entirety to receive the sacrament. _____ (Please initial)
- Confirmation 1 and 2 youth are required to attend ongoing formation (no more than 4 absences), annual retreats, once a month youth mass/ministry session and complete liturgical and parish service each year. _____ (Please initial)
- Children enrolled in Spanish formation must be able to speak, read and write Spanish. All Spanish children will meet with the Spanish Coordinator prior to the beginning of the formation

year to ensure their ability to be successful throughout their faith journey. _____ (Please initial)

- All communications are sent through Flocknote with the parent/guardian of the participant only. Parent/guardian is responsible for ensuring that the Faith Formation staff have current email address and cellphone number. _____ (Please initial)

Active and Registered- Faith Formation Parishioners who have children or for adults there is no charge to participate in our parish Faith Formation program (participants need anticipate instructional materials fee at time of registration). For RCIA, Confirmation, Reconciliation, or First Communion parishioners need anticipate a retreat and instructional materials fee.

Non-Active and Registered- Non Active and/or Registered Parishioners can anticipate a registration fee of \$110.00 (includes instructional material fee) coupled with retreat fee.

REGISTERED AND ACTIVE (INSTRUCTIONAL MATERIALS FEE)	NON-REGISTERED AND/OR ACTIVE EARLY REGISTRATION FEES	NON-REGISTERED AND/OR ACTIVE REGULAR REGISTRATION FEES	SACRAMENT PREP RETREAT (per participant) RECONCILIATION AND EUCHARIST	CONFIRMATION YEAR 1 Retreat (per participant)	CONFIRMATION YEAR 2 Retreat (per participant)
DISCOUNT! Up through and including May 31, 2023	DISCOUNT! Up through and including May 31, 2023	On and after June 1, 2023	Due at registration	Due at registration	Due at registration
\$40 per participant	1 child - \$90.00	1 child - \$110	\$50.00	\$70.00	\$90.00
*****	2 children - \$170	2 children - \$200	\$50.00	\$70.00	\$90.00
On and after June 1, 2023	3 children - \$230	3 children - \$280	\$50.00	\$70.00	\$90.00
\$60 per participant	4 children - \$280	4 children - \$350	\$50.00	\$70.00	\$90.00

\$35.00 non-refundable fee per child will be charged for disenrollment on or before September 1, 2023. Disenrollment after September 1, 2023 will not be eligible for refund. Retreat fees and instructional materials fees are non-refundable and non-transferable. Registration fees are non-transferable. _____ (Please initial)

Participation in the faith formation program is only one part of your family's responsibility as members of the St. Catherine of Alexandria Catholic Church (Temecula) community. At Baptism you, as parents or godparents, promised to bring your child up in the Catholic faith; that means teaching him/her how to pray, how to worship, and how to serve others as parents are the first catechists of their children.

Required documents to complete registration:

- ☐ Registration form
- ☐ Certificates – Birth or Sacraments depending on program
- ☐ SCA Safety and Pick Up/Drop Off Policy
- ☐ Parent Medical and Liability Release Statement
- ☐ Emergency Contact Form

I acknowledge that as the parent/guardian of the child/children that I am registering for formation it is my responsibility to provide the Faith Formation staff with the above listed documents to complete the registration process.

I acknowledge that the guidelines and information contained on registration documents are true and accurate.

Signature: _____ Date: _____

Participant Information:

Participant (1) _____ Date of Birth _____ Grade _____

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
Grades K-8 Monday Evening (Spanish) 6:00 - 7:00 PM	Grades 9-12 Tuesday Evening 6:00-7:30PM + Monthly Mass/YM Session 12:00-2:30PM	Grades K-8 Wednesday Evening 6:00-7:00 PM	Grades 2-8 Thursday Evening 6:00-7:00 PM	RCIA Sunday 10am Mass with Dismissal/formation (9:45-11:30AM)

Staff Notation: _____ Total= _____

Participant (2) _____ Date of Birth _____ Grade _____

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
Grades K-8 Monday Evening (Spanish) 6:00 - 7:00 PM	Grades 9-12 Tuesday Evening 6:00-7:30PM + Monthly Mass/YM Session 12:00-2:30PM	Grades K-8 Wednesday Evening 6:00-7:00 PM	Grades 2-8 Thursday Evening 6:00-7:00 PM	RCIA Sunday 10am Mass with Dismissal/formation (9:45-11:30AM)

Staff Notation: _____ Total= _____

Participant (3) _____ Date of Birth _____ Grade _____

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
Grades K-8 Monday Evening (Spanish) 6:00 - 7:00 PM	Grades 9-12 Tuesday Evening 6:00-7:30PM + Monthly Mass/YM Session 12:00-2:30PM	Grades K-8 Wednesday Evening 6:00-7:00 PM	Grades 2-8 Thursday Evening 6:00-7:00 PM	RCIA Sunday 10am Mass with Dismissal/formation (9:45-11:30AM)

Staff Notation: _____ Total= _____

Participant (4) _____ Date of Birth _____ Grade _____

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
Grades K-8 Monday Evening (Spanish) 6:00 - 7:00 PM	Grades 9-12 Tuesday Evening 6:00-7:30PM + Monthly Mass/YM Session 12:00-2:30PM	Grades K-8 Wednesday Evening 6:00-7:00 PM	Grades 2-8 Thursday Evening 6:00-7:00 PM	RCIA Sunday 10am Mass with Dismissal/formation (9:45-11:30AM)

Staff Notation: _____ Total= _____

Sacrament preparation is a two consecutive year process: Reconciliation/Eucharist- Youth are eligible to begin preparation in the second grade (sacrament will be receive in the third grade). Confirmation: Youth must be 16 years old by April 1st of the second year of preparation.

SCA Faith Formation Safety and Pick up/Drop off Policy

Keeping your children safe while at faith formation sessions is our parish's top priority.

While there are several safety measures currently in place designed to safeguard students and to affect positive student learning in the classroom one of the most important is to have a competent, responsible adult (over the age of 18 years old) sign each child in and out of class. This is one positive way of not only protecting our children but also to keep a vigilant eye on the overall religious education program.

In our parish, your children come first. Thank you for entrusting them to our care. In accordance with the directives of the Diocese of San Bernardino, the policy for signing children in and out of faith formation sessions is as follows and pertains to all children/youth in the elementary, middle school and high school programs:

- Parents are required to sign in children in upon arrival and out prior to leaving the each session.
- Children must be accompanied by an adult at all times. Parents must accompany their child to class, restrooms, etc. when they are not in the care of the faith formation catechists
- If you arrive late for your child's session; you will sign your child in with the appropriate staff or volunteer and your child will be taken to class by staff or volunteers.
- Only persons listed on the emergency card as approved person(s) will be permitted to pick up children from sessions
- Any participant not picked within 10 minutes of the end of session will be brought to the youth center with RE Staff.

HIGH SCHOOL ONLY:

- If youth arrange their own transportation (i.e., drives themselves to sessions) I permit my child to sign themselves in and out of sessions with the understanding that my child will park in the designated area and adhere to all set policies of the program. I ensure that my child understands their responsibility in this privilege and release the Diocese of San Bernardino, St. Catherine of Alexandria Catholic Church, its leaders, employees and volunteers from all liability
- Youth (not driving) signing him/her self in and out of formation. I permit my child to sign themselves in and out of sessions and I will ensure that my child understands their responsibility in this privilege and release the Diocese of San Bernardino, St. Catherine of Alexandria Catholic Church, its leaders, employees and volunteers from all liability.
- Non-adherence to parish policy will result in loss of said privileges which would then require the youth's parent to sign them in and out weekly.
- Email Address of high school youth for formation/ministry communications. **REQUIRED**

I have read and agree to the above listed policies and procedures.

Printed Name of Child/Youth _____ **(One form is required per youth)**

Signature of Child/Youth _____ Date _____

Printed Name of Parent or Legal Guardian _____

Signature of Parent of Legal Guardian _____ Date _____

PARENT MEDICAL AND LIABILITY RELEASE STATEMENT CODE OF CONDUCT and PHOTO RELEASE

DIOCESE OF SAN BERNARDINO 1201 E. Highland Ave, San Bernardino, Ca 92404-4641 (909) 475-5167
CATHOLIC MUTUAL GROUP 2724 Waterman Ave Ste. J, San Bernardino, CA 92404-4641 (909) 883-6001
Ministry with Youth Office 1201 E. Highland Ave, San Bernardino, Ca 92404 (909) 475-5167

EVENT

Event: Any and All Faith Formation and Youth Ministry Sessions, Retreats, Events, Community Service and Activities On and Offsite

Location: **St. Catherine of Alexandria Catholic Church, Temecula California**
PLUS Offsite Event Locations

Phone: (951) 676-4403

Date & Time of Activity: **July 1, 2023-June 30, 2024**

Cost: **Varies**

****Please check one:**
☐ Adult (18 and older)
☐ Youth (under 18)

Form MUST be completed in its entirety (Please Print) – One form is required per participant

Participant's Name: _____ Date of Birth ____/____/____

Parent's Name: _____ Phone #: _____ Cell or Work #: _____

Emergency Contact Name: _____ Phone #: _____

Family Physician: _____ Phone #: _____

Insurance Company: _____ Policy No: _____

Allergies/ Medical Problems/ Disabilities _____

Is the participant taking any over the counter or prescriptions drugs?
Please list and print clearly _____ (Use another sheet if necessary)

Please list any Allergies to medication or foods _____

I also understand that in the event medical intervention is necessary, every attempt will be made to contact immediately the persons listed on this form. If I cannot be reached in an emergency during the activity dates shown on this form, I give my permission to the physician or dentist selected by the activity leader to hospitalize, to secure medical treatment and/ order an injection, anesthesia, or surgery for my child as deemed necessary.

I understand all reasonable safety precautions will be taken at all times by: St. Catherine of Alexandria and its agents during the events and activities. I understand the possibility of unforeseen hazards and know there is the inherent possibility or risk. **I agree not to hold, the Diocese of San Bernardino, St. Catherine of Alexandria Catholic Church, its leaders, employees and volunteers** liable for damages, losses, diseases, or injuries incurred by the subject of this form.

I understand that by signing this form I/my child agree(s) to cooperate and participate fully, that I/my child will show respect for the staff, volunteers, property visited, respect for neighbor, that I/my child will show respect for the law and practice safety skills at all times. By failing to meet this code of conduct, I/my child am/are aware that appropriate action may be taken and arrangements may be made for immediate removal from the event.

I hereby authorize the making of photographs, motion pictures, videotapes, recording, or other memorializing of said event and my child's participation therein, and the publication and duplication or other use thereof. I hereby waive any rights to compensation or any right that I otherwise might have to limit if to control such making or use.

☐ By checking this box, I **DO NOT** authorize any photos, videotapes or recordings of my child.

PERMISSION

Parent/ Guardian Signature Required for minors under 18

Date

Signature of Participant Required

Date

MEDICAL LIABILITY

CONDUCT

PHOTO



St. Catherine of Alexandria

Emergency Contact FY 2023-2024

Name of Child _____

Date of Birth _____

(1) Parent/Guardian Full Name _____ Phone Number _____

Home Phone Number _____

(2) Parent/Guardian Full Name _____ Phone Number _____

Home Phone Number _____

Other Adults Authorized to Pick up My Child (Must be 18 years of age or older)

Full Name _____ Phone Number _____

Full Name _____ Phone Number _____

Full Name _____ Phone Number _____

Full Name _____ Phone Number _____

Authorization to pick up my child is hereby granted to the persons listed on this emergency contact form. All persons listed on this form **must** be prepared to show photo identification. Each child must be dropped off in class and signed in at the beginning of each session and must be signed out from class at the end of each session. (Other than during Faith Formation sessions, children must be accompanied by a parent/guardian at all times)

Allergies _____

Any medical conditions _____

Other special notes or information that we should know
